



MT. BETHEL CHRISTIAN
ACADEMY

2018-2019 After School Program

The goal of our After School Program (ASP) is to be a positive, fun and safe environment for students who remain on campus after school hours.

After school care is available Monday through Friday from 3 p.m. – 6 p.m. for Academy students. On early dismissal days, childcare will be available beginning at noon for an additional fee. No childcare will be available on teacher workdays or student holidays.

Drop-ins are available to Academy students as space is available. Please contact Tricia Briggs, ASP Director, to request drop-in care at: tricia.briggs@mtbethelchristian.org or (678) 202-4330. *You will be notified if space is not available.*

The After School Program provides a snack, designated homework time, access to computers, optional art activities, free time and attendance at MBCA home sporting events. While time is designated for students to work on their homework, **the after school staff cannot be responsible for insuring that student homework is completed and/or corrected.**

All students must be signed out of the ASP daily by a parent, guardian or other pre-designated caretaker. Adults may be asked to show proper identification prior to releasing a student to their care.

If you know your child will be participating in Mt. Bethel United Methodist Church on-site activities (such as choir, recreational sports or scout programs) and will need to leave the ASP, please indicate this on your registration form. Your child will be taken to and picked up from these activities by our ASP caretakers unless notified otherwise by a parent or guardian. Mt. Bethel Christian Academy does this as a service to parents and does not assume responsibility for your child while he/she is attending these programs.

After School Program Fees

- **Pre-registered contract childcare is billed monthly at \$16 per day. On early release days, an additional \$10 per day will be billed. Students will need to bring a lunch from home on early release days. No refunds will be given for missed or cancelled days.**
- **Drop-in care is \$18 per day, billed monthly.**

After School Program Rules for Students

While attending the ASP all students are asked to comply with the existing rules of the school, as well as ASP rules. Please review these rules with your child.

- 1) Be respectful to other students and the ASP staff.
- 2) Follow all the directions the first time they are given.
- 3) Stay in assigned ASP areas.
- 4) Do not leave an assigned area without permission or without supervision by a staff member.

If an instance of misbehavior occurs, the ASP staff will give a verbal correction. If misbehavior continues, parents will be contacted to discuss the situation. If student continues to make poor behavior choices, student may be suspended from the After School Program.

After School Program Pick-up Policy

- All students should be picked-up from the ASP by 6 p.m.
- Students picked up late will incur a \$1.00 per minute charge for each minute after 6:00 p.m. that the student remains in ASP.
- If a 2nd offense of late pick-up occurs, the \$1.00 per minute late charge will apply and student will not be allowed to stay in ASP for 5 subsequent school days.
- If a 3rd offense of late pick-up occurs, the \$1.00 per minute late charge will apply and student will not be allowed to stay in ASP for 15 subsequent school days.
- If a 4th event of late pick-up occurs, the \$1.00 per minute late fee will apply and the student will be suspended from ASP for the remainder of the school year.
- The Academy reserves the right to treat all cases on an individual basis.

MAIN CAMPUS JK-8

4385 LOWER ROSWELL ROAD, MARIETTA, GA 30068

NORTH CAMPUS 9-12

2509 POST OAK TRITT ROAD, MARIETTA, GA 30062

After School Program Registration

If you anticipate using the After School Program at any point during the 2018-2019 school year, please complete the following and submit to the Academy front desk.

CHILD'S NAME _____ GRADE (2018-2019) _____

PARENT/GUARDIAN _____ PHONE _____ CELL _____

PREFERRED E-MAIL _____

PERSONS LISTED BELOW HAVE PERMISSION TO PICK UP MY CHILD FROM THE AFTER SCHOOL PROGRAM:

| NAME | RELATION TO CHILD | PHONE # |
|------|-------------------|---------|
| | | |
| | | |
| | | |

I wish to contract after school care for my child throughout the school year on the days selected below, understanding that I will be billed monthly for this service.

Mondays _____ Tuesdays _____ Wednesdays _____ Thursdays _____ Fridays _____

Comments: _____

- I may need childcare on a drop-in basis. I will contact Mrs. Briggs directly to request care.
- I anticipate my child will be participating in on-site after school activities (choir, recreational sports, scouts, etc.) and will inform the ASP as to which activities and which days/times my child will be participating in extracurricular activities while in our care.
- I will need ASP from noon until 3:00 p.m. on the following dates: _____
Note: This option is only available to students who have contracted regular ASP care.

I have made the above choices for my child in the Mt. Bethel Christian Academy After School Program. I understand I will be billed monthly for this service. **I understand that no refunds will be given for missed or cancelled days.**

I have read and agree to the late pick-up policy.

Parent/Guardian Signature

Date